Dear EAP Students,

I’m so excited to meet you at CALI Training on Monday! I hope your arrival is going well!

**In-person CALI Training for EAP Reciprocity Students**

Your mandatory orientation starts at **9:00am Monday, September 24** at the Isla Vista (IV) Theater on Embarcadero Del Norte and Trigo Roads (quadrant F8 on the [campus map](https://www.ucsb.edu/)), followed by a walking tour and lunch. Check in will be open from 8-9am to pick up a free EAP t-shirt and other welcome information. Please eat breakfast before you come, and wear comfortable shoes.

**Student ID Cards & Bus Stickers**

You can get your UCSB student ID card (also called your Access card) at the Information Desk inside the University Center (UCen). They are open Monday-Friday 10am-2pm, starting September 27 they will be open from 10am-4pm.

After you get your Student ID card and pay all the fees in your [BARC](https://www.ucsb.edu/) account you can get a Bus Sticker that allows you to ride all [MTD buses](https://www.mtd.org/) for free. You can get the sticker at the Associated Students (AS) Cashier & Ticket Office window located across from the Corwin Pavilion / UCen. It’s open Monday-Friday 10am-4pm and starting September 27 Monday-Friday 10am-5pm.

**Crashing Classes**

Classes begin on Thursday, September 27.

If you are still trying to get into classes:
- If the class is full, join the waitlist. Here is more information on [waitlists](https://www.ucsb.edu/).
- If the class has prerequisites or is restricted by major, contact the department’s academic advisor by following the [prerequisite clearance instructions](https://www.ucsb.edu/). (Special instructions for [Engineers](https://www.ucsb.edu/)).
- Enroll in alternative classes. You must enroll in at least 12 units. If you get into the class you want later, you can drop the ones you don’t want by October 3 without a fee and by October 24 with a $3/class fee.
- If you are still not enrolled in the class by time it starts, crash the class (see below).

**Crashing Courses**

- For tips on crashing courses from other UCSB students, please watch this Youtube video: [http://www.youtube.com/watch?v=-9Q10vdarFY](http://www.youtube.com/watch?v=-9Q10vdarFY).
- The first week of school, go to all of the classes you wish to take. Sign the crash list to let the professor know that you attended class.
- Talk to the professor and introduce yourself as an EAP student (The letter you will get from the EAP sign-in table at CALI Training may help with this).
- If you successfully get into the class, the professor will provide you with an approval code, which you will then use to add the class on GOLD. It can take a week or so for everything to be finalized, so please don’t panic if you don’t receive an approval code on the first day.

**Tips for crashing courses:**
- Crash more courses that you actually intend to enroll in. For example – if you need to add one more course to your schedule, crash two or three courses.
• Keep up with all of the homework and assignments so that you do not fall behind. Our 10-week term moves very fast.
• Be flexible! Look for courses outside of your major subject area. This is a great opportunity to explore subject areas that you wouldn’t normally take at your home university. Check with your home university if that is ok with them.
• Remember, crashing courses is not unique to EAP students. Almost all UCSB students have had to crash courses at some point.

Grading Options: What is the difference between P/NP and a letter grade (LG)?
• Letter grades are used in calculating your grade-point average (GPA). Unit credit is awarded for any grade of D- or above, while no credit is awarded for F grades. You are required to maintain at least a 2.0 GPA. Here is the grade point system.
• Passed/Not Passed (P/NP) grades are not included in your GPA. A grade of P will be assigned for coursework equivalent to a C or higher on the letter-grade basis and will receive credit. A grade of NP will be assigned for coursework equivalent to a C- or below, and not receive credit.
• Some universities will not accept courses taken on the P/NP grading option, so please check with your home university before making your selection.

Schedule Adjustments: Adding & Dropping Classes
• You may adjust your class schedule during the first weeks of the term by adding or dropping classes on GOLD according to the deadlines in GOLD on the “Registration” tab.

Immunizations

If you have not yet submitted your immunization records to Student Health please do so immediately. If your immunization requirement is not completed in October your winter registration will be blocked.

If you need to get vaccinations here at UCSB please make an appointment now at studenthealth.sa.ucsb.edu:
1. Log into Gateway Secure login (top right of the screen).
2. Click on “Appointments,” then “Schedule an Appointment”
3. Click on “Immunizations or TB testing”
4. Select “UCSB Entry Required Immunization”
5. Select an appointment time. You must either upload your immunization records prior to your appointment or bring copies to turn in at your appointment. All immunization records must be translated into English.

If you have UC Student Health Insurance (UC SHIP) immunizations are free. If you have waived out of UC SHIP you will be charged for immunizations plus a $65 office visit fee.

If you have any questions please contact 805-893-2525 SHSEntrancelImmunizations@sa.ucsb.edu.

Adrienne’s Drop in Hours & EAP Office

If you would like to meet with me I have drop in hours in the EAP Office 2431 South Hall on Mondays 10am-12pm, Tuesdays 1:30-3:30pm and Thursdays 1:30-3:30pm, or email me for an appointment outside of those times.

If you have a form for me to sign, you can drop it off at the EAP Office front desk anytime. I will sign it and email you a scanned copy when it’s ready, and I’ll leave the original at the front desk for you to pick up.

The EAP Office is open Monday- Thursday 9:30am-4pm, and Friday 9:30am-2pm. Come in any time to have your questions answered by our friendly Peer Advisors who know UCSB well and can answer questions about crashing classes, buses, payments, living in Isla Vista, student clubs, and more.

Reminders
• **Online CALI Training**
  You must complete the mandatory online CALI Training *before* you attend the in-person CALI Training on September 24. It covers many topics that will not be discussed in-person such as **banking, buses, cell phones, health & safety resources**: [http://oiss.sa.ucsb.edu/programs/cali-training](http://oiss.sa.ucsb.edu/programs/cali-training) (click on the one for EAP Students).

• **UCSB Mandatory Education**
  See the [UCSB Mandatory Education website](http://oiss.sa.ucsb.edu/programs/cali-training) for detailed instructions and links to start the online courses and register for Gaucho FYI. **Missing a deadline will result in a registration block.**
  - AlcoholEdu, Sexual Assault Prevention, and Diversity, Equity & Inclusion (three online courses). Deadline to complete Part 1: **September 27**.
  - Gaucho FYI (in person). You must register for a session **now**.

• **Pay your Fees in BARC**
  Check your [BARC](http://oiss.sa.ucsb.edu/programs/cali-training) account and pay any fees by **October 5**. Other fees will be added to your account throughout the quarter. Refer to our email [UCSB EAP- Health Insurance, Immunizations, Payments](mailto:7 UCSB EAP- Health Insurance, Immunizations, Payments) for details. You cannot get a bus sticker or access the gym until you pay your fees.

All of our previous emails are posted on our [website](http://oiss.sa.ucsb.edu/programs/cali-training) for easy reference.

If you have any questions please feel free to ask!

Best,
Adrienne

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