

### 3 UCSB EAP– Class Registration

Sent: May 25, 2018

Dear UCSB EAP Reciprocity Students,

This email contains information about registering in classes. (Note: the words “courses” and “classes” mean the same thing and can be used interchangeably). Our next email will include information about clearing prerequisites.

If you have not received your UCSB Perm number yet please contact me and I can give it to you if it has been assigned.

#### When and How Do I Register in Classes?

At UCSB registration periods (called Passes) are assigned for each student each quarter. Each Pass allows you to make changes to your class schedule by adding or dropping classes. Pass 1 is only for continuing students. All new EAP Reciprocity students' Registration Pass 2 will start on **Monday, June 18** and will end on September 5. Pass 3 will start on Monday, September 10. The exact time that your Pass starts is different for most students (all times in GOLD are Pacific Time).

You can check your Pass start and end times and register in classes during your Pass time in the Gaucho On-Line Database (**GOLD**): <https://my.sa.ucsb.edu/gold/login.aspx>. Use your UCSBnetID and password to log in, then click on “**Registration**” on the top navigation menu, and Select “Fall 2018” to see your Pass start and end times.

It is important to register in classes as soon as your Pass starts, as classes can fill up quickly. We will send you instructions on what to do if courses are full later.

#### How Do I Look for Classes?

Log into GOLD <https://my.sa.ucsb.edu/gold/login.aspx> and click on “**Find Courses**” on the top navigation menu to search for courses offered in Fall 2018.

Undergraduate students can enroll in courses numbered 1-199.

- Courses numbered 1-99 are lower-division, typically taken by students in the first two years, so those are classes to look for if you want to take subjects outside of your major field of studies. These typically do not have any prerequisites or restrictions.
- Courses numbered 100-199 are upper-division, which will likely be more interesting for you within your area of studies. Most of these have prerequisites or restrictions.
- Click “Course Info” to see if there are any prerequisites or restrictions. **Since the GOLD system doesn't have a record of your major, academic history, or class standing, you will first need to get any prerequisites or restrictions cleared by the appropriate academic department before you are able to enroll in the class.** I'll send detailed instructions in our next email next week.

**Make a list** of classes that you would like to take using the following guidelines:

- EAP students must enroll in at least **12 units** each quarter. Courses range in unit value. Since the quarter is only 10 weeks long, which moves very fast, and there may be more homework than you are used to, we recommend taking 12 units during your first quarter here.
- For every class that you would like to take, please identify at least **two alternate classes**.

- You are allowed to enroll in classes **outside of your major area of studies** as long as you meet the prerequisites. In fact, you should not expect to enroll in a full schedule of classes only in your major. You might find relevant classes in a related subject area. You may also want to take this opportunity to explore subject areas that you wouldn't normally take at your home university.
- You will notice that some courses on the schedule, like the one in the screenshot below, have multiple times listed.

POL S 15 - INTRO RES POL SCI							Units:5.0 Grading:Optional	
41806	MW	12:30 PM-1:45 PM	Webb Hall, Room 1100	T.B.A.	Max 90	Space 90	<a href="#">Course Info</a>	<a href="#">Final</a>
41814	T	11:00 AM-11:50 AM	Social Sciences & Media Studies, Room 1304	T.B.A.	Max 15	Space 15		<a href="#">Add</a>
41822	W	11:00 AM-11:50 AM	Social Sciences & Media Studies, Room 1303	T.B.A.	Max 15	Space 15		<a href="#">Add</a>
41830	T	12:00 PM-12:50 PM	Social Sciences & Media Studies, Room 1302	T.B.A.	Max 15	Space 15		<a href="#">Add</a>
41848	T	10:00 AM-10:50 AM	Social Sciences & Media Studies, Room 1304	T.B.A.	Max 15	Space 15		<a href="#">Add</a>
41855	W	10:00 AM-10:50 AM	Social Sciences & Media Studies, Room 1301	T.B.A.	Max 15	Space 15		<a href="#">Add</a>
41863	T	1:00 PM-1:50 PM	Social Sciences & Media Studies, Room 1304	T.B.A.	Max 15	Space 15		<a href="#">Add</a>

Many classes have two required parts to them: a lecture and a section. The **lecture is listed first** and the corresponding sections are listed below the lecture. Everyone meets together for the lecture, and then divides into smaller sections.

In the example above, the lecture meets on Mondays & Wednesdays from 12:30-1:45pm and there are six different sections that meet on various days and times for 50 minutes. You only choose one section time. You are **required to enroll in both the lecture and one section**. (Note: "R" means Thursday on course schedules).

### What Should I Do if the Class is Already Full?

Continuing UCSB students are enrolling in classes now, so that is why some of the classes already appear full. It may still be possible to get into classes that are currently full, however we cannot guarantee that you will get into particular classes. Some departments may open more spaces in some classes later in the summer, you might be able to join a waitlist, or you could crash a class that is full during the first week of classes.

I will send detailed information about what to do if classes are full in later emails. For now, I recommend identifying **alternative classes** that you could enroll in if you are not able to get your first choice classes.

Please let me know if you have questions. Save this email. It will also be linked on the [UCSB EAP Pre-Arrival page](#) for your reference. Our email next week will include information about clearing prerequisites and restrictions.

Best,  
Genesis & Adrienne S.