Dear UCSB EAP Students,

I hope you have been able to look at the classes being offered in the Fall and have started to contact the department advisors to clear any prerequisites. This email contains answers to common questions you may have regarding course registration for the College of Letters & Science starting June 19 in GOLD (students enroll in the College of Engineering courses after arrival).

**How many classes should I take?**
Immigration regulations require you to enroll in a minimum of **12 units** each quarter. Classes range in unit value, but most are worth 3-4 units each. If you cannot enroll in your first choice courses during your pass times, enroll in one of your alternative choices instead. If you are able to enroll in your first choice courses at a later time, you will be able to drop the alternative courses without a fee until October 4, 2017. (More registration deadlines can be found in GOLD in “Registration Info.”) If you are on the waitlist for courses, they count toward your 12 unit minimum.

We recommend taking **12 units** your first quarter at UCSB. The quarter is a 10-week, very fast term. We also have more homework, assignments, quizzes, papers, and exams than you may be used to. Many EAP students are shocked by the workload and fast pace. 1 unit = approximately 3 hours of work per week, therefore 12 units = about 36 hours of work per week (including time in and out of the classroom). Take 12 units your first term so you have time to adapt.

**How many classes do I need to take in my major?**
UCSB does not require you to take any classes in your major; you are welcome to take classes in any subject as long as you meet the prerequisites for those classes. However, please ask your home university what kinds of classes you need to take to stay on track for your degree.

**I can’t add a class because it is for majors only, but it is my major. Why can’t I add it?**
The GOLD system does not have a record of your major or the classes you have already taken at your home university. You will need to follow the same prerequisite clearance steps to get approval to add the class restricted to majors only. The GOLD system knows that you have upper-division standing, so you do not need to request clearance for that.

**How can I contact the undergraduate advisor?**
First, find the appropriate academic department website ([http://www.ucsb.edu/academics/depts/index.shtml](http://www.ucsb.edu/academics/depts/index.shtml)). From the homepage of any academic department website, you’ll need to click on “People”, then “Staff” to find the name, email address, and office location of the staff Undergraduate Advisor.

**I haven’t received a response regarding my prerequisite clearance.**
Be sure to check your Umail regularly in case the undergraduate advisor contacts you for more information or documentation regarding your prerequisite clearance. Please be patient, it can take a 1-2 weeks to receive a response. After a week, send another email politely asking if there is any additional information you can provide, and asking when you should expect a response. If your prerequisites aren’t cleared by time you need to enroll, please enroll in an alternative course, and you can drop it later if you get into the class you want later.

**What do I do if the course I want to take is full?**
If a class you want is full now, it is still possible that you could get into the class later through different ways. You may want to do all of these:
1. Keep checking the course periodically; seats in full courses may become available as other students drop courses. It’s common for students at UCSB to drop and add courses through all Pass times from now through the first week of classes.
2. If a waitlist is available, join it. (See “How does the waitlist work?” below.)
3. Enroll in an alternative course so that the number of units you are enrolled in + the number of units you are on waitlists for = at least 12 units. If you get into the course you want later you can add and drop classes from now through October 4 without a fee. (See “Registration Info” in GOLD for deadlines)

4. Follow the prerequisite clearance instructions to contact the undergraduate advisor in the department. Ask them what they recommend you do to add the class. Even if a course is currently full, you should still request prerequisite clearance in case space becomes available later.

5. If you cannot add the class before school starts, you can try to “crash” the class during the first week of school. This is very common for UCSB students, but it is not guaranteed to be successful. I will send more information about crashing later in the summer. For now, please follow the other methods.

How does the waitlist work?
You may be able to add your name to the waitlist for a course that is full. Here is detailed information about the waitlist system: https://registrar.sa.ucsb.edu/waitlist.aspx.

Note: If you do not meet the requirements to add the course (e.g. if you need to request prerequisite clearance) you may still add to the waitlist, but the Auto-Add feature cannot add you to the course until you are given prerequisite clearance. You must contact the department to receive prerequisite clearance before the Waitlist Auto-Add will enroll you in an available space.

Housing Reminder

If you have not already, please be sure to look for housing. UCSB-owned housing applications are now closed. You can still apply for Tropicana’s apartments (Villas) or residence halls (Gardens or Del Norte), a housing cooperative, or non-university housing in the community. There are no application deadlines, but will be open only until filled. You must secure housing before you arrive. See the Housing Bulletin for details.

If you will be at UCBS for just 1 or 2 quarters we recommend Tropicana Gardens, since they offer 1 quarter and 2 quarter contracts. Alternatively, you can look for a sublease in non-university housing in Isla Vista, Goleta, or Santa Barbara. You can look for subleases and post that you are available to take a sublease on the Community Housing Office website and the UCSB EAP Housing Exchange facebook page. We recommend using both.

If you feel like you are missing information, please refer to the UCSB EAP Pre-Arrival website to view all the emails and instructions we have sent so far.

As always, please let me know if you have any questions.

Best,
Adrienne W. & Genesis