

6 UCSB EAP- Class Registration Follow-up Sent June 15, 2018

Dear UCSB EAP Students,

Your course registration Pass 2 starts on **Monday, June 18** in [GOLD](#) for classes in the College of Letters & Science. This email contains answers to common questions you may have regarding course registration.

If you are an **engineering** student you must enroll in at least 1 class in the College of Letters & Science during Pass 2, and you'll enroll in the College of Engineering courses after arrival.

Remember to also refer to the last two emails we sent you:

- [3 UCSB EAP- Class Registration](#)
- 4 UCSB EAP- Prerequisite Clearance: for [College of Engineering](#), and [College of Letters & Science](#)

What do I do if the course I want to take is full?

If a class you want is full now, don't worry, it is still possible that you could get into the class later through different ways. UCSB students add and drop classes frequently through the summer, so spaces may become available. You may want to do all of these:

1. If a waitlist is available, join it. (See "How does the waitlist work?" below.)
2. Enroll in an alternative class. If you get into the class you want later, you can drop the alternative class. You can add and drop classes during your pass times through October 3 without any fees. (See "Registration" in GOLD for add and drop deadlines). Contact your home university to identify alternative classes if you are not able to get into your first choices.
3. Even if the course is currently full, if it has prerequisites or restrictions you should still request prerequisite clearance in case space becomes available later. Follow the [prerequisite clearance instructions](#) to contact the undergraduate advisor in the department.
4. If you cannot add the class before school starts, you can try to "crash" the class during the first week of school. This is very common for UCSB students, but it is not guaranteed to be successful. I will send more information about crashing later in the summer. For now, please follow the other methods.

How does the waitlist work?

You may be able to add your name to the waitlist for a course that is full. Here is detailed information about the waitlist system: <https://registrar.sa.ucsb.edu/waitlist.aspx>.

You must be enrolled in at least 12 units to access waitlists. Enroll in alternative classes to reach 12 units, and you can "link" the classes to automatically drop one if you get into the waitlisted class you want (see the link above for details).

If you do not meet the requirements to add the course (for example, if you need to request prerequisite clearance) you may still join the waitlist, but you must have your prerequisites cleared before the Waitlist Auto-Add will enroll you in an available space.

If you notice you are moving backwards on the waitlist over time please contact the undergraduate advisor in that department and me.

How many classes should I take?

The EAP exchange agreement and immigration regulations require you to enroll in a minimum of **12 units** each quarter. Classes range in unit value, but most are worth 3-4 units each.

We recommend taking 12 units your first quarter at UCSB. The quarter is a 10-week, very fast term. We also have more homework, assignments, quizzes, papers, and exams than you may be used to. Many EAP students are shocked by the workload and fast pace. 1 unit = approximately 3 hours of work per week (including time in and out of the classroom).

How many classes do I need to take in my major?

UCSB does not require you to take any classes in your major; you are welcome to take classes in any subject as long as you meet the prerequisites for those classes. However, please ask your home university what kinds of classes you need to take to stay on track for your degree.

The class I want is for majors only

The GOLD system does not have a record of your major or the classes you have already taken at your home university.

You will need to follow the same [prerequisite clearance steps](#) to get approval to enroll in a class restricted to majors only. If you are asked to drop the class because of your major, first send them your transcript to prove you have background in the subject and request approval to stay enrolled in it.

How can I contact the undergraduate advisor?

First, find the appropriate academic department <https://www.ucsb.edu/academics/academic-departments-and-programs>. From the department website, click on "People", then "Staff" to find the name and email of the staff Undergraduate Advisor.

I haven't received a response regarding my prerequisite clearance.

Be sure to check your [Umail](#) regularly in case the undergraduate advisor contacts you for more information. Please be patient, it can take a 1-2 weeks to receive a response. After a week, you can send another email politely asking if there is any additional information you can provide, and when you should expect a response. If your prerequisites aren't cleared by time you need to enroll, please enroll in an alternative course, and you can drop it later if you get into the class you want later.

Housing Reminder

You must secure housing before you arrive. UCSB-owned housing is full, if you are on the waitlist please apply for different housing. See the [Housing Info & Survey](#) email for details, and complete the survey by **June 22** so we can assist you if you still haven't secured housing.

For easy reference, we've saved all the emails we've sent you so far on the [UCSB EAP Pre-Arrival website](#).

As always, please let me know if you have any questions.

Best,

Genesis & Adrienne S.