**Academic Planning Form (APF) Page 1**

Signed Form due with your EAP Application

(Or no later than: **March 1** for summer, fall and year programs & **May 31** for spring programs)

Name: ___________________________ Perm #: _______________ Country/Program: _______________

<table>
<thead>
<tr>
<th>Department</th>
<th>College</th>
</tr>
</thead>
<tbody>
<tr>
<td>Major 1 (M1)</td>
<td>□ Letters and Science</td>
</tr>
<tr>
<td>Major 2 (M2)</td>
<td>□ Creative Studies</td>
</tr>
<tr>
<td>Minor</td>
<td>□ Engineering</td>
</tr>
</tbody>
</table>

**Step 1. Determine your remaining requirements.**

Go to **GOLD**, Progress, Major & GE Progress Checks. **Double and pre-majors** should see their major advisors. Fill out this table with your remaining requirements.

### General Education Requirements Remaining

(attach additional page if needed)

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Will complete before departure (Y/N)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

# of GE units remaining at time of departure: _______________

**Step 2. Research & select UCEAP classes.** Pick what courses you would like to take while abroad using these resources:

- Your program’s Academics tab on the **UCEAP website** (uceap.universityofcalifornia.edu).
- UCEAP host university website (best source for current course info, accessed through your Program Courses & Credits tab).
- **Gaucho Credit Abroad** and the **UCEAP Course Catalog**. These courses may not be offered when you are abroad and do not reflect UCSB department acceptance.
- Your department’s advising page found on the UCSB EAP website (eap.ucsb.edu) under **Academics**. Some UCSB departments (Biology, Physics, Economics, Communication, Math, Psychology) have links to pre-approved UCEAP courses.

Advice and tutorials on how to complete this form on the UCSB EAP website under **Academics**.

**Step 3. Make advisor appointments.** Meet with your undergraduate major(s) advisor (and college advisor when appropriate) to discuss and sign this form.

- **Double major?** → Meet with and get signatures from BOTH major advisors.
- **Undeclared?** → Complete this form with the undergraduate advisor of your intended major.
- **Minor?** → Planning to complete minor requirements abroad? Get a signature from your minor advisor.
- **Fulfilling GEs?** → Meet with your College advisor.
- **Graduating Abroad?** → Have this form signed by your **major** advisor AND your **College** advisor.
- **Engineer? CCS?** → Have this form signed by your **major** advisor AND your **College** advisor.
## Classes You Plan to Take Abroad. List extras as you may not know yet what will be available.

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Units</th>
<th>Advisor Assessment</th>
<th>Likely to be applied?</th>
<th>Advisor Comments:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>M1 M2 Minor GE</td>
<td></td>
</tr>
</tbody>
</table>

**Step 4. Fill out this table.**
BEFORE meeting with your advisors, select courses you wish to take according to the number of units required on your program. This will typically be 4-6 courses per semester. *Use two pages if necessary.*

**Step 5. Print syllabi/descriptions.**
Bring syllabi/descriptions of any courses you wish to count for major or GE credit to your advisor meeting.

**Step 6. Sign below with your advisor.**
Copy for your records.

**Step 7. Submit this form.**
Submit with your application or by the due date on page 1.

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**Read this!**

**L&S: Major advisor signature required.** **College advisor signature optional unless you will be graduating while abroad.**

**Engineering & CCS: Both College advisor and major department advisor signatures required below.**

I have advised the student on how the proposed academic plan is likely to impact his/her progress to their degree.

**Advisor Name** __________________________

**Major 1** __________________________

**Academic Advisor’s Signature** __________________________

**Date** __________________________

I have advised the student on how the proposed academic plan is likely to impact his/her progress to their degree.

**Advisor Name** __________________________

**Major 2/Minor** __________________________

**Academic Advisor’s Signature** __________________________

**Date** __________________________

I have advised the student on how the proposed academic plan is likely to impact his/her progress to their degree.

**College Advisor’s Name** __________________________

**College Advisor’s Signature** __________________________

**Date** __________________________

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I plan to graduate while abroad. □ Yes □ No

**Expected graduation (mo/yr):** ______

If “yes,” my College advisor has signed below. If going on UCEAP in a 5th year, you are expected to graduate abroad. If you receive financial aid, please check with the UCSB EAP financial aid officer that you will have sufficient funds.

I realize this is a planning form, not an enrollment form. I will register for classes at a later date and understand the courses above are not guaranteed to be offered. I also recognize that I must petition my department and/or college after I return (save syllabi!) and have received my grades should I desire any UCEAP courses to fulfill major, minor or GE requirements.

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**Student Name** __________________________

**Student Signature** __________________________

**Date** __________________________

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