

Category	Internship Provider	Description	Notes
Art	<a href="#">Gallery Conceal</a>	<b>Organization:</b> Art gallery in Shibuya. <b>Project Opportunities:</b> Research artists, help install and uninstall works, event assistance.	Internship for academic credit or volunteer opportunity. Must be proficient in Japanese. No minimum hours. Located in Central Tokyo. Request contact information from the Tokyo Study Center.
Business	<a href="#">Chez Vous</a>	<b>Organization:</b> Housekeeping and babysitting service for foreigners in Tokyo and Yokohama. <b>Project Opportunities:</b> Assist coordinators with client requests, staff support, marketing, etc.	No Japanese language requirement, but basic Japanese is a plus. At least 16 hours/week for 3 months commitment. Request <a href="#">contact information from the Tokyo Study Center</a> .
Business	<a href="#">Mitsubishi Fuso Truck &amp; Bus</a>	<b>Organization:</b> A manufacturer of trucks and buses. <b>Project Opportunities:</b> HR, business, marketing, IT, engineer.	*New opportunity for UC students. One month internship for academic credit either part-time or full-time. Japanese language is not required but a plus. Located in Kawasaki, Kanagawa (about 1 hour away from Shinjuku/Shibuya area). Contact the Tokyo Study Center to apply. Application processing time: 1-2 months.
Development	Team Asunaro	<b>Organization:</b> A volunteer group established soon after the Great East Japan Earthquake in March 2011. <b>Project Opportunities:</b> Support the 3.11 earthquake affected communities by helping elderly people living in temporary housing.	Volunteer opportunity. Academic credit is not available. Commitment: Friday night to Sunday night weekend trip. Trips are organized once a month. Located in Tohoku Area. Request <a href="#">contact information from the Tokyo Study Center</a> .
Education	<a href="#">Air Toyo Co., LTD</a>	<b>Organization:</b> Travel agency that organizes winter, summer, and spring camps for Japanese kids and provides them the opportunity to interact with international students and be exposed to a foreign language and culture, encouraging independence and confidence. <b>Project Opportunities:</b> Lead a small group of children between the ages 8 and 12 and assist in coordinating spring camp activities including games, sports, and English lessons.	Volunteer opportunity. Academic credit is not available. Spring camp held for two nights and three days in March. Summer camps in Hokkaido and Okinawa, but conflicts with EAP program schedules. Located in the Greater Tokyo Area. Request contact information from the Tokyo Study Center.
Business	<a href="#">Okayama Denim</a>	<b>Organization:</b> An online start-up and international retailer for premium men's denim and indigo garments, made exclusively in Japan. <b>Project Opportunities:</b> Assist with day-to-day business operations, packaging and shipping, inventory management, blogging about products or other content, product photography, photo editing, digital marketing, social media	Internship for academic credit. No language requirement. Commitment: Minimum 6 hrs/week. Located in Central Tokyo. Request contact information from the Tokyo Study Center.
Business	RCS	<b>Organization:</b> Cross-cultural marketing company <b>Project Opportunities:</b> Assist project marketing department project managers. market research, production, communication, strategic planning, client relations, reporting.	Internship for academic credit. Located in Central Tokyo. Commitment: usually 3-6 months. Request contact information from the Tokyo Study Center.
Data Collection	<a href="#">Safecast</a>	<b>Organization:</b> International, volunteer-centered organization devoted to open citizen science for the environment. <b>Project Opportunities:</b> IT, hardware development, research, report writing, workshops.	*New opportunity for UC students. Internship for academic credit. No Japanese language requirement. Located in Central Tokyo. Request contact information from the Tokyo Study Center.
Development	<a href="#">Kids Earth Fund</a>	<b>Organization:</b> NPO supporting mental health care of children around the world who suffer from wars, poverty, and natural disasters through art workshops, and constructing Kids Earth Homes. <b>Project Opportunities:</b> Fundraising activities, artwork curation, volunteer coordination, press release.	Internship for academic credit. No Japanese language requirement. Located in Central Tokyo. Contact through their website volunteer registration form.
Education	<a href="#">Mitaka Picture Book House</a>	<b>Organization:</b> The Mitaka Picture Book House is located Astronomical Observatory Forest. It provides a place to nurture a child's intellectual curiosity and sensitivity, and to become familiar with the art and culture. <b>Project Opportunities:</b> Read picture books (in any language) to small children.	Volunteer opportunity. Academic credit is not available. Commitment: Couple hours on weekends, once a month. Located in Mitaka (10 min bike from ICU). Request contact information from the Tokyo Study Center.
Education	<a href="#">The Recovery Assistance Center of Miyagi</a>	<b>Organization:</b> The "International English Camp" project is designed to improve the psychological health of the children living in areas affected by the earthquake, and allow them to experience international exchange and multicultural coexistence. Each camp allows 100 children to participate and invites five children for free who were directly affected by the disaster and still live in a temporary shelter. <b>Project Opportunities:</b> Assist group leader and sub-leaders to coordinate English camp activities for children ages 6-12, such as indoor and outdoor games, campfire, and English lessons. If fluent in Japanese, volunteers can serve as group leader or a sub-leader.	Volunteer opportunity. Academic credit is not available. Commitment: One night two days weekend camps throughout year. Located in Greater Tokyo Area and Tohoku Area.

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Education	<a href="#">Aoba-Japan Bilingual Preschool Mitaka Campus</a>	<b>Organization:</b> Bilingual preschool that opened in April 2018. <b>Project Opportunities:</b> Teaching Assistant or School Business Development internship (marketing, school management, business strategy, financial planning).	Internship for academic credit. No Japanese language requirement. No minimum hours. Located in Mitaka. Request contact information from the Tokyo Study Center.
Education	<a href="#">English Vitamin</a>	<b>Organization:</b> Language arts school where students learn the English language as well as American culture and values, and critical thinking skills. English Vitamin has been teaching English in Silicon Valley in California for many years but this is its first move into Tokyo. <b>Project Opportunities:</b> Curriculum development, teaching.	Internship for academic credit. No Japanese language requirement. Located in Musashi-Kosugi, Kanagawa. Request contact information from the Tokyo Study Center.
Education	<a href="#">Global Chofu!</a>	<b>Organization:</b> Nonprofit that promotes active engagement of the citizens of Chofu, Tokyo in the global arena by helping them to better understand and speak English, and by encouraging them to contribute to the local community in ways that will ultimately strengthen international relations. <b>Project Opportunities:</b> There are many projects available within Global Chofu. Students have assisted with designing and implementing a youth program including guiding and facilitating discussions, and encouraging expression in English. The Citizens' Concierge Project, is focused on extending hospitality of citizens to non-Japanese visitors, including those related 2020 Olympics and Paralympics; responsibilities include researching and visiting local attractions/festivals and suggesting improvements, translating pamphlets, and writing promotional reports.	Internship for academic credit. Academic credit not available if participating in English Café only (volunteer). Commitment: 4-5 hrs/week; English Café: 3 times/month. Located in Chofu (15 min bus or 30 min bike from ICU). Request contact information from the Tokyo Study Center.
Education	<a href="#">Kumon</a>	<b>Organization:</b> Kumon offers individualized study programs, designed to help children fulfill their potential. <b>Project Opportunities:</b> Tutoring elementary and junior high school students.	
Health	<a href="#">Run for the Cure</a>	<b>Organization:</b> Nonprofit with a mission to eradicate breast cancer in Japan as a life-threatening disease through education, timely screening, and treatment. <b>Project Opportunities:</b> Assist Awareness Program Manager with seminar presentations, helping coordinate fundraising events, outreach to potential sponsors.	Internship for academic credit. Japanese language is not required but a plus. Located in central Tokyo. Request contact information from the Tokyo Study Center. Commitment: minimum of 3 months.
Health	<a href="#">Tokyo Mental Health</a>	<b>Organization:</b> Offers counseling and psychotherapy services for international community in Tokyo. <b>Project Opportunities:</b> Assist in the center with admin and marketing tasks, research for 3 months or longer internship.	*New opportunity for UC students. Internship for academic credit. No Japanese language requirement. Located in Central Tokyo. Request contact information from the Tokyo Study Center.
Health/NPO/Public Relations	<a href="#">TELL</a>	<b>Organization:</b> Nonprofit organization providing mental health support and counseling services to Japan's international community and helping address the country's growing mental health care needs. <b>Project Opportunities:</b> At their business office: business administration, fundraising activities, marketing, social media, newsletter, public relations, donor relations, website maintenance and development, community outreach program. At their counseling office: mental health research, observing clinical staff meetings and case conferences, receptionist work, grant writing, lifeline training activities, supporting outreach activities.	Internship for academic credit. No language requirement. Located in central Tokyo. Commitment: minimum of 2 days, 10 hrs/week with shifts of at least 4 hours at a time. Contact the Tokyo Study Center to apply.
Law/Politics	<a href="#">U.S. Embassy</a>	<b>Organization:</b> The embassy provides assistance to American citizens and residents who live in Japan and issues visas to foreign nationals, who are Japanese and legal residents in Japan, who wish to visit or immigrate to the United States. <b>Project Opportunities:</b> Attend internal policy meetings and tradeshows, assist in planning events for U.S. companies and day to day business operations, and conduct market research.	Internship for academic credit. Must be proficient in Japanese (JLPT N2). Proof of language ability required. Commitment: Minimum of 16 hrs/week. There are four cycles: Sep-Dec, Jan-Mar, Mar-Jun, June-Sep. Located in Central Tokyo.
Media	<a href="#">CR-Nexus</a>	<b>Organization:</b> Creative Nexus is a group of professionals focused on the production of documentaries, informational programs, and dramas. <b>Project Opportunities:</b> Help with pre and post-production, serve as public events coordinator, research.	Internship for academic credit. Must be proficient in Japanese.
Nongovernmental Organization (NGO)	<a href="#">JACSES (Japan Center for a Sustainable Environment and Society)</a>	<b>Organization:</b> NGO dedicated to achieving sustainable development and social justice in the society through policy research and advocacy. <b>Project Opportunities:</b> Research, information gathering, report/proposal writing, translation, marketing.	Internship for academic credit. Basic Japanese is a plus. Located in Central Tokyo. Request contact information from the Tokyo Study Center.
Nongovernmental Organization (NGO)	<a href="#">Japan Center for International Exchange</a>	<b>Organization:</b> Independent nongovernmental organization in the field of international affairs. Operates a wide range of programs to promote dialogue and cooperation among leaders from different sectors of society in Japan and around the world. <b>Project Opportunities:</b> Research, organizing conferences and international symposium, etc.	Internship for academic credit. Japanese language is not required. Applicants should be majoring in IR related field(s). Commitment: Minimum of 15 hrs/week for 6 mo. Request contact information from the Study Center.

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Nongovernmental Organization (NGO)	<a href="#">Peace Boat</a>	<b>Organization:</b> International nongovernmental and nonprofit organization that works to promote peace, human rights, equal and sustainable development, and respect for the environment. <b>Project Opportunities:</b> Help to plan, carry out, and report on events both in Japan and overseas. Participate in various projects aimed at promoting international understanding and cooperation, report activities on the website and in online newsletters/magazines, conduct research, write reports on various issues and activities, translate documents.	Internship for academic credit. No language requirement. Commitment: Minimum of 2 days, 10 hrs/week for 6 months from Jan to June. Located in central Tokyo.
NPO	<a href="#">The Maureen and Mike Mansfield Foundation</a>	<b>Organization:</b> Independent organization to promote understanding and cooperation among the nations and peoples of Asia and the US. <b>Project Opportunities:</b> Research, writing, translation, organizing meetings and event.	Must be proficient in Japanese. Located in Central Tokyo.
Technology	<a href="#">Tacchi Studios</a>	<b>Organization:</b> A mobile and web application design and development studio specializing in crafting apps for iOS, Android, and the web by blending cutting edge technology with modern UX (user experience) design principles. <b>Project Opportunities:</b> Design, UX research, development, project management, create user journey/flow maps, brainstorm layout patterns for the website and create wireframes.	Internship for academic credit. No language requirement. Located in central Tokyo. Check their website for internship position openings.

### Categories

Art: Photography, Graphic Design, Fashion, Theater Production

Architecture

Business

Culture: Archaeology, Museums, Tourism

Development: Economic Development, Philanthropy, Fundraising

Community Services: Social Services, Children/Orphans, Gender/Women

Data Collection: Research-Based Organizations

Education

Law/Politics: Law, Policy, Social Services (Government provided)

Health: Psychology, Clinical Work, Health Services, Disease Prevention, Medical

Media: Film, TV, Radio, Publishing, Journalism

Nongovernmental Organizations (NGOs)

Public Relations: Marketing, Social Media, Communications, Advertising, Event Planning

Technology